



BSL GAS TECHNOLOGIES LTD - PRIVACY POLICY

Purpose

The purpose of this policy is to set out the basis on which BSL Gas Technologies manages personal data and adhere to the principles relating to processing any such data as set out in the General Data Protection Regulation (GDPR).

Policy

This website is owned and operated by BSL Gas Technologies Limited, a private limited company incorporated in England, United Kingdom, under company number 02544736, of 101 Laker Road, Rochester Airport Industrial, Estate Rochester, Kent, ME1 3QX (“we”, “us”, “our” or “BSL”). We are committed to protecting and respecting your privacy, and as a “data controller” under the EU General Data Protection Regulation 2016/679 (GDPR), we are responsible for and control the processing of your personal information.

This Privacy Policy (“Policy”) (together with our Cookie Policy, Data Protection Policy, Terms of Use and any other documents referred to within them) sets out the basis on which any Personal Data we collect from you or that you provide to us, or will be processed by us and the purpose for our collection of it. Please read the following carefully to understand our practices regarding your Personal Data and how we will treat it.

Your Personal Data – how and why do we collect it?

We may collect and process the following Personal Data about you:

- Details of transactions you carry out through our website include but are not limited to, enquiries, accessing resources and registration details.
- Details supplied from enquiries, quotations and sales whether made by phone, email, social media, our websites, by post, or in person.
- Details you have provided to us to allow non-transactional business activities to be conducted.
- Details you have provided to us as part of a job application or student placement application.
- Details you have provided to us as part of consenting to opt into our marketing communications.
- Details you have provided as part of being an employee.

How We Use Your Personal Data

The way we process your Personal Data varies depending on our relationship with you.

These may include:

- Processing and fulfilling a business service or transaction.
- Keeping a record of the business service, transaction, or other related customer service support activity.
- Administering customer and supplier records for transactional purposes.
- Keeping records of your registrations, queries, complaints and deliveries.
- Keeping records of face-to-face appointments with outcomes.
- Communicating for business or service reasons by mobile (SMS), telephone, email, fax or post (non-marketing communications).
- Communicating marketing messages to you, based on lawful consent where appropriate, by mobile (SMS), telephone, email, fax or post.
- Keeping a record of any withdrawn consent to receive marketing communications from us.
- For market research.
- Activity to meet our legal, regulatory, and contractual obligations arising from our relationship with you.
- To administer our e-commerce website and enhance our services.
- To administer services provided through our websites.
- To verify or enforce compliance with this Privacy Policy and applicable laws.
- To inform you of legal or contractual changes that may affect you.
- For recruitment purposes, if necessary.

Disclosure of Your Personal Data

We will only disclose your Personal Data to another person or organisation where we:

- Are required to disclose the information to comply with the law or the requirements of a regulatory authority.
- Share the information with third-party contractors to provide a product or service you have requested.
- Send the information to persons or organisations who conduct legal services on our behalf.
- Share your data with third-party contractors to undertake marketing activities on our behalf.

Our Legal Basis for Using Your Personal Data

Our use of your Personal Data as outlined above is subject to different legal basis for processing, including:

- Where we have obtained your consent.
- Compliance with our legal and regulatory responsibilities.
- The purposes of fulfilling any contract we enter with you, such as carrying out a service request or transaction.

- Pursuing our legitimate interests, such as administering our business and websites, managing our relationship with you, delivering relevant advertisements and website content to you, and making suggestions and recommendations about products and services that you might be interested in.

Our Principles for Using Your Personal Data for Marketing

We may use your Personal Data to inform you about our products and services. If we decide to send you marketing messages via email, we will seek your opt-in consent before doing so. If you no longer wish to receive marketing messages from us, you can easily opt out by using the unsubscribe links located in the footer of the emails we send or by contacting our marketing response team via email at solutions@bslgastech.com with the subject line 'Unsubscribe'.

Recruitment

It may be necessary for us to obtain data from prospective employees in order to monitor and evaluate our recruitment practices and ensure they remain legally compliant with equal opportunity legislation. Mechanisms for data collection may include online and offline data collection. Personal Data we may collect as part of our recruitment and graduate programmes might include:

- Name
- Title
- Educational History
- Contact telephone number
- Contact address
- Gender
- Ethnic group
- Disabilities

Retention of Your Personal Data

We will retain your Personal Data for as long as is reasonably necessary for the purpose for which it was obtained and in accordance with our legal obligations. We will also ensure that we follow our data retention and destruction policy and processes after that. For more information about our retention periods, don't hesitate to get in touch with us as outlined below.

Links to Other Websites

This policy applies only to the websites that are owned and operated by BSL Gas Technologies Limited. It does not cover your use of, or the information you provide to, any website that is not connected to BSL Gas Technologies, which you may access through the hypertext links on our website or any website that links back to our website.

Your Rights

Your Personal Data is protected under GDPR and you have several rights, as listed below, which you can seek to exercise. Please get in touch with us in writing, by email or by telephone

using the details shown under the "Contact Us" section below if you wish to do so or if you have any queries in relation to your rights.

Please note that these rights do not apply in all circumstances:

- Right of access – subject to certain exceptions, you have the right of access to the Personal Data that we hold.
- Right to withdraw consent – you may ask us to delete the information we hold about you in certain circumstances. This right is not absolute and it may not be possible for us to delete the information we hold about you, for example, if we have an ongoing contractual relationship or are required to retain information to comply with our legal obligations.
- Right to restriction of processing, i.e., for marketing purposes or automated profiling – in some cases, you may have the right to restrict the processing of your personal information. For example, where you contest the accuracy of your personal information, its use may be restricted until the accuracy is verified.
- Right to object to processing – you may object to the processing of your personal information (including profiling) when it is based upon our legitimate interests. You may also object to the processing of your personal data for direct marketing and analysis purposes.
- Right to data portability – you have the right to receive, move, copy or transfer your personal information to another controller when we are processing your personal information based on consent or a contract and the processing is carried out by automated means.
- Right to rectify your Personal Data – if you identify that the information we hold about you is inaccurate or incomplete, you have the right to have this information rectified (i.e. corrected).

Users may also manage certain categories of Trackers used on mobile apps by opting out through relevant device settings, such as the device advertising settings for mobile devices, or tracking settings in general (Users may open the device settings, view and look for the relevant setting).

IP Addresses

We may collect information about your device, including (where available) your IP address, operating system and browser type, for system administration and to collect aggregate information for us to use to improve our websites. This is statistical data about our website users' browsing actions and patterns and does not identify any individual.

Cookies

For more information about the cookies we use, please see our [Cookie Notice](#). You can set your browser to refuse all or some browser cookies or to alert you when websites set or access cookies.

Security

BSL Gas Technologies Limited takes great care to ensure the security of our websites and that your personal data is kept secure and safe. Only authorised personnel have access to your information. We will keep your information secure by taking appropriate technical and organisational measures against unauthorised or unlawful processing, accidental loss, destruction and damage.

Changes to This Notice

We may change this Policy at any time by amending this page. You are expected to check this page from time to time to take notice of any changes we have made. If we make any substantial changes in the way we use your Personal Data, we will notify you by posting a prominent notice on our websites.

Contact Us

If you have any questions about how we treat your Personal Data and protect your privacy, or if you have any comments or wish to seek to exercise any of your rights as outlined above, to opt out of receiving marketing communications from us or to complain about our use of your Personal Data, please get in touch with us at:

BSL Gas Technologies

101 Laker Road, Rochester Airport Industrial Estate, Rochester, Kent, ME1 3QX, United Kingdom

Owner contact email: solutions@bslgastech.com

You have the right to make a complaint at any time to the UK Information Commissioner's Office ("ICO"), the UK supervisory authority for data protection issues (www.ico.org.uk). We would, however, appreciate the chance to resolve any concerns you have before you contact the ICO, so we would ask that you please [contact us](#) in the first instance.

Definitions and References

Personal Data (or Data)

Information that can identify or make a natural person identifiable, either directly, indirectly, or in conjunction with other data, such as a personal identification number.

Data Subject

The natural person to whom the Personal Data pertains.

User

The individual utilising our website, who is also the Data Subject unless specified otherwise.

Usage Data

Automatically collected information via BSL Gas Technologies (or third-party services used by BSL Gas Technologies), which may include Users' IP addresses or domain names, Uniform Resource Identifier (URI) addresses, request times, request submission methods, file sizes received in response, server response status codes (success, error, etc.), country of origin, browser and operating system characteristics, time details per visit (e.g., time spent on each page), navigation paths within the Application and other parameters related to the device's operating system and/or the User's IT environment.

Data Processor (or Data Supervisor)

An entity (natural or legal person, public authority, agency, or other body) that processes Personal Data on behalf of the Data Controller, as outlined in this privacy policy.

BSL Gas Technologies (or this Application)

The platform used for collecting and processing the User's Personal Data.

Service

The service provided by BSL Gas Technologies, as detailed in the relevant terms (if available) and on this website/application.

European Union (or EU)

References to the European Union within this document encompass all current member states of the EU and the European Economic Area unless specified otherwise.

Tracker

Any technology—such as Cookies, unique identifiers, web beacons, embedded scripts, e-tags, and fingerprinting—that enables tracking of Users by accessing or storing information on the User's device.

Cookie

Trackers that are composed of small data sets stored in the User's browser.